



**ASSOCIATION OF THE UNITED STATES ARMY**  
**SIXTH REGION**  
**11765 Juniper Street**  
**Reno NV 89506-8317**

**SIXTH REGION BY-LAWS**

1 July 2013

**ARTICLE I. Title**

This organization shall be known as the Sixth Region of the Association of the United States Army.

**ARTICLE II. Aims and Objectives; Principal Functions**

**Section 1.** The aims and objectives of the Sixth Region of the Association of the United States Army shall be wholly educational, literary, and scientific, fostering *esprit de corps*, dissemination of professional knowledge, and the promotion of the efficiency of the Army components of the Armed Forces and our country; and by Regional action to further the aims and objectives of the Association.

**Section 2.** The principal functions of the Region are to promote increased membership and participation within existing Chapters; to coordinate activities of the State Presidents: to organize and assist in the development of new chapters within the Region area, subject to coordination with the respective State President and any Chapters affected and approved by National Headquarters; to foster good public relations and educational programs within the Region area; and to assist Chapters in establishing and implementing meaningful programs.

**Section 3.** With respect to Chapters existing within the Regional area, Sixth Region's function is one of facilitation, coordination, and assistance. Chapters report directly to the Association's National Headquarters.

**Section 4.** With respect to Members at Large within the Regional area, Sixth Region's function is primarily one of facilitating their assignment to existing Chapters and/or the formation of new Chapters to serve them.

**ARTICLE III. Regional Area**

The regional area of the Sixth Region of the Association of the United States Army shall include the states of California (exclusive of Los Angeles, San Bernardino, and more southerly counties), Idaho, Montana, Nevada, Oregon, and Washington.

**ARTICLE IV. Membership Eligibility**

The regular membership of the Sixth Region shall consist of all duly organized Chapters now or in the future existing within the Region area as specified in Article III hereof.

## **ARTICLE V. Officers and Committees**

**Section 1. *Composition and Eligibility.*** The officers of the Sixth Region of the Association of the United States Army shall at a minimum consist of a President, an Executive Vice President, a President of each State within the Region area, a Vice President for NCO and Soldier Programs, a Secretary, and a Treasurer. The President with the advice and counsel of the Executive Committee may establish additional temporary or standing Officer positions, as the need arises, and modify the duties of such positions, without the necessity of amending these By-Laws.

All members of AUSA in this Region shall be eligible to hold Region office; provided, however, that no person may serve concurrently as a Chapter and Region President. Appointments of State Presidents shall be coordinated in advance with National Headquarters.

**Section 2. *Executive Committee.*** The Executive Committee shall consist of the President, Executive Vice President, Secretary, Treasurer, State Presidents, and the Immediate Past Region President; and other past Region Presidents *ex officio* without vote. This Committee shall have the power to act for the Region in situations requiring decisions before the next scheduled Region general meeting. The President shall act as Chair of the Executive Committee. A majority of all members of the Committee (less *ex officio* members) shall constitute a quorum.

**Section 3. *Elective and Appointed Officers.*** The President shall be elected. Other Executive Committee positions shall be appointed by the President with the advice and counsel of the Executive Committee.

**Section 4. *Status and Powers.*** The Executive Committee shall be the governing body of the Sixth Region. The Committee shall govern in accordance with the By-Laws of the Association of the United States Army and these By-Laws. In the event of conflict, the By-Laws of the Association shall take precedence.

**Section 5. *Term of Office.*** Officers shall serve as follows: The Region President shall serve a term of two years coincident with the Association's operating year and may succeed himself or herself for not to exceed one additional term. State Presidents shall serve a term of one year coincident with the Association's operating year, and their appointments may be renewed for not more than three additional consecutive terms. State Presidents and other appointed officers will serve at the request of the President. Should the President for any reason be unable to continue in office, the Executive Vice President shall serve as Acting President until a special election can be held as specified hereinafter in Article VI, Elections.

### **Section 6. *Duties of Officers.***

*President:* The President shall be the Chief Executive Officer of the Region and shall preside at Region Meetings. The President shall execute his or her functions with the aid of and in consideration of the advice of the Executive Committee.

*Executive Vice President:* The Executive Vice President shall act for the President in all matters in his or her absence and perform such other functions as may be delegated to him or her by the President.

*State Presidents:* State Presidents shall assist the President in the management and supervision of Region Affairs within their respective States. Each State President may also serve as the Chairman of a standing or special committee as set forth hereinafter. In coordination with Chapter

Presidents, each State President shall work to develop close working relationships with the Army's stakeholders in his or her state, including but not limited to business and community leaders, government officials at all levels and their staffs, news media, Army organizations of all components including recruiters and civil service agencies, and veteran service organizations. State Presidents shall assist in organizing new chapters within their States and recommend inactivation or consolidation of chapters as may appear appropriate.

*Secretary:* The Secretary shall be the chief administrative officer of the Region and shall be responsible for recording the minutes of Regional Meetings and meetings of the Executive Committee. The Secretary shall maintain a complete and current record of Regional matters and correspondence, and perform such other duties as may be prescribed by the President and Executive Committee. It is the responsibility of the Region Secretary to file these reports with National Headquarters timely upon completion.

*Treasurer:* The Treasurer shall be the chief financial officer of the Region and shall be responsible for the receipt safeguarding, disbursement of, and accounting for all Regional funds as duly authorized by the Executive Committee. The Treasurer is empowered to expend moneys for routine Region operations, and for all other purposes which may be authorized from time to time by the Executive Committee. The Treasurer will request and receive authorized funds from National Headquarters and will submit to the Treasurer at National Headquarters, financial reports on forms supplied by National Headquarters covering a calendar year. Date of submission will be as indicated by the National Treasurer. Such reports require the countersignature of the President prior to formal submission. The Region President may combine the duties of Secretary and Treasurer and appoint one individual to perform both duties.

*Vice President, NCO and Soldier Programs:* This Officer shall be responsible for the affairs of the named constituency, to include but not limited to representing the Association to the constituency and vice versa and working to expand its role in Chapter, Region, and Association affairs. Vice Presidents dedicated to the affairs of other constituencies may be appointed as may be expedient from time to time.

*Judge Advocate:* The President may appoint a Judge Advocate, who shall serve as the legal adviser to the Executive Committee. The Judge Advocate shall familiarize himself or herself with the By-Laws of this Region, the By-Laws of the Association of the United States Army, and applicable federal and State law and regulation, and render advice and interpretations thereon.

*Chaplain:* The President may appoint a Chaplain, who shall perform the duties normal to such office.

*Media Coordinator:* The President may appoint one or more Media Coordinators, who shall insure that Chapter and Region activities are properly reported in the local media, advise National of those outlets that use or request AUSA material, and assist in providing to media outlets in the Region an adequate information flow of AUSA position papers and documents.

**Section 7. Standing and Special Committees.** The President may appoint standing and/or special committees to assist in carrying out the affairs of the Region. Examples of such committees include:

Membership Development	Membership Retention	New Chapters
ROTC	Army Recruiting	Reserve Components
Retiree and Veterans Affairs	Public Information	Program
By-Laws	Awards	Special Projects

**Section 8. *Executive Committee.*** The Executive Committee shall exercise general control and management of the affairs of the Region as set forth in Article II of these By-Laws. The Executive Committee shall meet at the call of the Chair, or by the Chair at the request of three members of the Committee, and shall meet at least twice each operating year to conduct such Regional business as may come before it. Meetings may be conducted by electronic means. The Secretary shall record the minutes of all meetings.

## **ARTICLE VI. Election and Voting Procedures**

**Section 1. *Elective Officers.*** The President shall be elected at the Region's Annual Spring Meeting by Delegates as defined in Section 4 of this Article VI, *infra*.

### **Section 2. *Nominations.***

a. At least sixty days prior to any election, the President shall appoint a Nominating Committee consisting of one representative, not an officer of the Region and not a candidate for office, from each Chapter, designated by such Chapter in accordance with its Chapter By-Laws. The President shall further appoint from among the Committee's members a Chair *pro tempore*, who shall serve until the Committee shall have elected a permanent Chair. Failure of any Chapter to designate a member to the Nominating Committee shall not invalidate any proceedings of said Committee. The Nominating Committee may conduct its deliberations via electronic means. The Nominating Committee shall consider any recommendations which it may receive for candidates for the Presidency, and shall recommend one or more candidates for that office. The report of the Nominating Committee shall take precedence over other business of the Meeting as necessary for timely conclusion of the election.

b. After the report of the Nominating Committee, any Delegate may make a nomination from the floor. When the nominations are closed, the election will be held as hereinafter set forth.

**Section 3. *Voting Rights.*** Voting on Regional affairs submitted to the membership, including but not limited to elections, shall be by Chapters through Delegates with each Chapter having one (1) vote and each State President (1) vote. Proxy votes will be neither allowed nor counted.

**Section 4. *Delegates.*** Each Chapter may seat one Delegate and one alternate Delegate. The Delegate, or in his/her absence the alternate Delegate, shall cast the vote for the Chapter. Each State shall be represented by its State President without alternate.

**Section 5. *Voting Procedures.*** Elections shall be conducted by secret written ballot, provided, however, that should there be only one candidate for office, a voice vote may be employed at the discretion of the Chair. Voting on other matters shall be conducted in accordance with the most current edition of Robert's Rules of Order.

## **ARTICLE VII. Meetings**

**Section 1. *Annual Region Meeting.*** The Annual Region Meeting of this Region shall be held during the Spring of each year at a site to be determined by the Executive Committee. The time and place of the Annual Meeting shall be announced to the membership by letter or electronic means through chapters at least thirty days prior to the date thereof. The agenda for the Annual Meeting shall include *inter alia* elections; reports by Officers, committees, and Chapters; and other business as determined by the Executive Committee.

**Section 2. *Fall Regional Meeting.*** An additional Regional meeting shall be conducted each Fall as an adjunct to the Annual Meeting of the Association in Washington. The agenda for this meeting shall be as determined by the Executive Committee. As this meeting has a standing time and place, notice to the membership shall not be required unless a special election is called or a proposal to amend these By-Laws is to be presented.

**Section 3. *Quorum.*** At all meetings the Delegates present shall constitute a quorum for the transaction of business, provided that timely notice of the meeting has been given as heretofore prescribed.

**Section 4. *Parliamentary Procedure.*** The latest edition of Robert's Rules of Order, as interpreted by the presiding officer in his or her sole discretion, shall govern all proceedings.

## **ARTICLE VIII. General**

**Section 1. *Administration.*** Routine chapter administrative and financial business will be conducted directly with National Headquarters, with Region playing a facilitative role if so requested by Chapter Presidents. Recurring Chapter reports rendered to National Headquarters do not require prior coordination.

**Section 2. *State Organizations.*** State Presidents may appoint volunteer staffs within their respective States to assist them in performing their missions.

**Section 3. *On-Post Operations.*** Sixth Region Headquarters is an "Off-Post Organization" as defined in Army Regulation 210-22, Private Organizations on Department of the Army Installations. "On-Post (on-base, on-station, etc) Operations" are not contemplated.

Chapter operations falling under the definition of "On Post" must be in full compliance with AR 210-22 and/or parallel regulations of sister services, and any local implementing regulations, as applicable, including official post approval as prescribed. Chapters will include appropriate compliance provisions in their By-Laws. Such provisions will necessarily differ from chapter to chapter, depending upon their individual operations.

## **ARTICLE IX. Amendments**

These By-Laws may be amended at any Regional Meeting by a two-thirds majority of those Delegates present and voting, Provided, that such amendments do not conflict with the national By-Laws of the Association, and further Provided that such amendments must be approved by or for the Association's Council of Trustees prior to taking effect.

## **ARTICLE X. Dissolution**

In the event that this Region shall cease to exist for any reason, all assets remaining after all obligations have been met shall be transferred to National Headquarters.

These revised By-Laws duly adopted by the Sixth Region, Association of the United States Army at Reno, Nevada this 1st day of July, 2012 by an e-mail vote of the chapters and states within the Sixth Region.

ATTEST:

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Sharlee "Charley" W. Smith  
LTC, USA, Retired  
Region President

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M. Elizabeth Marquez  
Region Secretary/Treasurer

Approved by National Headquarters this date of 2013: \_\_\_\_\_

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For the Council of Trustees